



HEART OF AMERICA

MEDICAL CENTER



JOB DESCRIPTION

JOB TITLE: Certified Nursing Assistant Apprenticeship

ABOUT: Heart of America Medical Center is a small critical access hospital, located in Rugby, ND, with a wide array of services to meet the needs of the communities we serve. Our size allows us to be nimble and reactive to the needs of our communities and assure that we are providing the personalized care our patients deserve. It is the dedication and experience of our staff and providers that assure our success in providing this care.

Rugby, ND is a rural community located 60 miles West of Devils Lake. Even with the small size this community has everything you need. Agriculture is the largest segment of the economy, followed by retail trade, health services, professional services, and transportation. Rugby supports both private and public school opportunities. Rugby high school was renovated in 2012 and the elementary school is scheduled to have a completed renovation and expansion in the fall of 2023. The local lakes offer fishing, swimming, and camping. Community recreational facilities include our parks, a swimming pool, an auto race track, indoor and outdoor skating rinks, ball field, tennis courts, one of the regions best golf courses, a trap shooting range, and a paved walking path and nature trail.

See the video to see what its like living in Rugby and working at HAMC! Copy the link below. <https://www.youtube.com/watch?v=-bvSZhEkr2M&t=1s>

JOB SUMMARY: The CNA apprenticeship is a partnership between Heart of America Medical Center and Lake Region State College. The applicant must be accepted into Lake Region State College CNA program prior to applying for this position. This position moves through position moves though three steps of apprenticeship, each acquired based on knowledge and skills lake region State College's academic program. The CNA apprentice performs skill sunder the supervision of a Licensed Preactical Nurse (LPN) or Registered Nurse (RN) onsite.

QUALIFICATIONS:

- Must be literate, mature, and caring, must possess positive communication skills and enjoy working with people.
- BLS Certification required.
- CNA Certification required.
- Experience preferred but not required.

RESPONSIBILITIES:

- Hardwiring Excellence – responsible to know and adhere to evidence based leadership to achieve excellence.
- Professional attitude, leadership role and team member abilities. Maintains a positive professional role throughout the facility and community.
- Promotes a culture of safety to improve employee safety.

- Safeguarding the privacy and security of protected health information (PHI) in any form including electronic, written or oral.
- Provides Resident Care and therapeutic measures, including, but not limited to:
 - Bathing and personal hygiene, including oral hygiene, nail care, etc.
 - Feeding and meal assistance
 - Ambulation and transportation to/from activities, etc.
 - Assistance with toileting needs
 - Performs restorative nursing activities, including range of motion, ambulation, personal hygiene, etc.
 - Assists residents with whirlpool baths and/or showers, as assigned:
 - Transport resident to and from tub room
 - Disinfects tub room equipment according to policy.
- Orient new admissions to their room immediately upon arrival, as assigned
 - Make sure new resident had their call light given to them and is instructed on how to use.
 - Provide fresh water for all new admissions.
- Makes resident beds in the absence of a bedmaker.
- Answer call lights promptly.
- Assists in providing for resident safety and comfort.
- Performs technical skills within scope of practice:
 - Obtains temperature, pulse, blood pressure, respirations, and weights on residents as assigned.
 - Functions within parameters of BLS Certification.
 - Provides treatments/skin care as assigned.
- Documents and communicates resident information in a timely manner:
 - Records intakes/outputs, weights and other documentation on resident record as assigned.
 - Documents vital signs as directed.
 - Communicates with co-workers and charge nurses regarding resident status.
 - Maintain professional confidence concerning resident information.
 - Follows appropriate lines of authority in communication.
- Participates in quality assurance activities, meetings, and in-services.
- All other duties as assigned.

TYPICAL WORKING CONDITIONS: Work takes place in the Long Term Care area. CNAs are involved in the management and delivery of resident care to adolescent, adult, and geriatric residents.

TYPICAL PHYSICAL DEMANDS: Requires full range of motion, standing, and walking for extensive periods of time, and occasional lifting, carrying of items weighing up to 50 pounds. Requires corrected vision and hearing to normal range. Requires working under stressful conditions intermittently. Requires some exposure to communicable diseases or bodily fluids.

Apply today:

1. <https://www.hamc.com/careers>
2. Click “View Openings and Apply”
3. Scroll to find your desired job
4. Click “Apply for Job”